

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD
AT THE MISSION HALL, HAZELBEACH ON TUESDAY 11TH MARCH 2025 AT
7.00PM**

PRESENT: Cllr R Diggle (Chair)
Cllr B Evans
Cllr H Dyer
Cllr J Lloyd
Cllr S Thomas
Cllr G Wilson
Cllr M Reynolds

APOLOGIES: Cllr P Roberts
Cllr L Pugh

The clerk was in attendance (Mrs J Clark-Davies)

33/25 DECLARATIONS OF INTEREST

Cllr B Evans declared an interest in agenda item 9 as he is related to the proprietor of the company quoting. Cllr S Thomas declared that he is a member of NTC and that he is married to the former clerk of the Burial Board.

34/25 CHAIR'S ANNOUNCEMENTS

The chair advised that he had attended a few BB meetings but nothing else.

35/25 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 11th February 2025 were proposed, seconded and agreed as a true record.

36/25 MATTERS ARISING FROM THE MINUTES

The following matters were raised:

- a) Minute 19/25 a) Remind Rev Chadwick about the location of the grit bin on Church Road.
- b) Minute 19/25b) The leak had been investigated, and it was the responsibility of Welsh Water as the leak was between the pumping station and the toilets. WW had been contacted and would make the repair as soon as possible. It was suggested that a claim be made against WW for the loss of water and facilities since the beginning of December 2024 and to ensure that the supplies to the pumping station and the toilets will be separated.
- c) Minute 19/25c) No update on damaged bench as Cllr Roberts is absent.

- d) Minute 19/25 d) Cllr G Wilson has cut down the overhanging trees on the Waterston Road and he was thanked for this work.
- e) Minute 19/25e) PCC has uncovered three drains on Church Road to alleviate the flooding but there is a further drain on the corner of the road opposite the double gates of the Vicarage which needs checking. Inform PCC of this.
- f) Minute 19/25g) The work has been carried out on the road near the old school in Waterston, but it is not of a good standard.

37/25 PUBLIC PARTICIPATION

Cllr Peter Hay of NTC was present as an observer.

38/25 UPDATE ON ACCOUNTS TO 28TH FEBRUARY 2025

The following reports were circulated:

- a) Bank Account Reconciliations Summary showing a balance of £957.63 in the Current Acct, £15,739.36 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £19,184.10 (gross) and expenditure of £20,501.96 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the above financial information be accepted.**

39/25 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- | | |
|---|-----------|
| a) Mrs J Clark-Davies March salary | £299.60 |
| b) PAYE for March | £74.80 |
| c) Cleaner's wages for March (4 weeks) | £305.20 |
| d) Octopus Energy - electricity for toilets February | £30.86 |
| e) Infinity Play – 12 months inspection package | £2,019.60 |
| f) Jane Clark-Davies – paper and extra pages of printing. | £5.49 |
| g) Jane Clark-Davies – mileage for paying cleaner etc. | £73.50 |

40/25 TO CONSIDER QUOTE FOR PLAY AREA INSPECTIONS FOR 2025- **26**

A quote had been received from PPS Pembrokeshire of £1,470.00 for 11 monthly inspections and one annual inspection of three play areas. It was agreed to accept this quote and to ask if there is a contract to sign giving the notice period. Cllr B Evans had declared a personal interest and did not vote.

RESOLVED: That the quote from PPS Pembrokeshire be accepted.

41/25 **TO CONSIDER REQUESTS FOR DONATIONS UNDER s137 OF THE LOCAL GOVT ACT 1972.**

Requests for donations had been received from the Urdd Fund for All and Paul Sartori Hospice at Home. It was agreed that £100 be donated to the Urdd Fund for All and a donation be made to Paul Sartori in April once the new financial year started.

RESOLVED: That a donation of £100 be made to the Urdd Fund for All and a donation be made to Paul Sartori in April.

42/25 **CHRISTMAS LIGHTS INVOICE FOR 2023.**

The calculations for the invoice for the Christmas lights for 2023 had been queried some time ago, but National Grid have stated that they cannot backdate changes we make to the details about the lights after 14 months had passed. They can only make these changes for the 2024 lighting calculations. Cllr Dyer had accurately calculated our usage, and it was agreed that this be sent to National Grid stating that we had queried the invoice before the 14 months had passed and that we were prepared to take this matter to the Energy Ombudsman.

RESOLVED: That the new calculations be sent to National Grid.

43/25 **PLAYPARK INSPECTION REPORTS FOR FEBRUARY**

The reports had been received and circulated. It was agreed that a date be set soon to make a start on carrying out basic repairs and tidying up the parks. Hazelbank will be the first park to be tackled, and we will need to bring the necessary tools and paint etc. Before and after pics to be taken for comparison. As soon as the weather improves, a date will be set.

44/25 **UPDATE ON BURIAL BOARD MATTERS**

The BB chairman provided an update on the repairs to the Chapel roof which will be carried out soon at a cost of £1,800. This work will have a two-year guarantee and will repair the leaks and make it safe. The OVW investigation will be complete by the end of March when we will receive a report and an invoice which is for £1,800 to date. There is currently £7,500 in the bank with funds for one burial to come in soon. There are some outstanding invoices to pay, and the end of year funds should be around £7,500 or £3,000 depending on when the invoices arrive. The Board is solvent now and the subsidy for next year has been agreed with both councils. There has been no progress on a pet cemetery or natural burials which have been deemed as not viable due to the costs involved.

RESOLVED: **That the above report be accepted.**

45/25 PLANNING APPLICATIONS

The following planning application was considered:

- a) **24/1046/PA: Changes to fenestration at 85 Church Road, Llanstadwell.** Members were happy to support this application.

46/25 CORRESPONDENCE RECEIVED

The following correspondence had been received:

- a) OVW Electoral Review Programme 2025 – Consultation of draft policy and practice – noted.
- b) Paul Davies MS – Newsletter – noted.
- c) PCC Public Consultation – local flood risk management plan – noted.
- d) OVW Digital Guidance – noted.
- e) Police Commissioner – Police & Crime Plan 2025-29 – noted.
- f) OVW Latest Development Notes – noted.
- g) IDPW – Annual Return 2025 – noted.
- h) OVW – Membership Renewal for 2025-26 – agreed to renew.

An additional item relating to Governance and Accountability for Town & Community Councils will be discussed at the April meeting.

47/25 ANY OTHER ITEMS FROM COUNCILLORS

Cllr S Thomas advised that he wished to question the accuracy of the BB minutes. He was advised by the chair that he should put his comments in writing to be considered at the next BB meeting. There were no other matters raised by Members.

48/25 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 8th April 2025 at 7.00pm.

The meeting closed at 9.07pm.

Signed.....Chair.....
.....Date
Signed..... Clerk